

TEF exams

What is it?

The TEF is organized by *Le français des affaires de la CCI Paris Île-de-France* and is designed to assess the level of French language of non-native French speakers. It is useful in many cases:

- Required for some French Universities
- Add value your resume
- Apply for a position with a French company
- Accepted and in some cases required to immigrate to Canada including Quebec (TEF Canada)
- Proof of French language level for requests for French or Canadian citizenships (TEF pour Naturalisation)
- Accepted as proof of French level for TAPIF applications

It gives a quantitative and qualitative measure of each candidate's linguistic and communication skills. The exam takes place at AFMSP on a computer and with an examiner for the oral expression portion. All candidates take the same exam and no level is chosen.

When does it take place?

Upcoming dates:

Friday, April 19

Friday, May 17

Registration is generally open 2 months before the exam day, and closes 1 month before the exam day.

*** LE FRANÇAIS
DES AFFAIRES**

CCI PARIS ÎLE-DE-FRANCE
EDUCATION

*** TEF** TEST
D'ÉVALUATION
DE FRANÇAIS

Upcoming classes



Summer Intermediate class

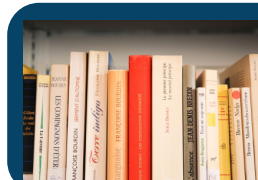
AFMSP will be offering a second round of the Intermediate level (B1) class starting the week of June 24.

Class details will be available soon at afmsp.org

In addition to pertinent vocabulary and essential grammar points, here are some professional skills that will be covered in the class:

- Learn how to write a CV and a cover letter in French
- Prepare and participate in interviews
- Describe your position and your company using business terms
- Talk about work relations and conditions
- Present trends and analyses
- Describe products and services
- Deal with clients and customers

We will be using the textbook set *Edito Pro B1 Français professionnel* by Didier Français Langue Etrangère



We ask that all students join our non-profit organization. Membership benefits include access to our library and more!

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Alliance Française
Mpls / St Paul

where french culture meets the twin cities

French for Business Classes

Parlez-vous Business French?

Applicable Life & Professional Skills (ALPS)
for French Speaking Professionals



Alliance Française Mpls/St Paul

227 COLFAX AVE N, MINNEAPOLIS, MN 55405

612 332 0436 | AFMSP.ORG

Register by phone or online

French for Business program

Every year, Alliance Française is the go-to destination for 500,000 students in 136 countries across the globe seeking top-notch French-language education. With a rich history dating back to the 1920s, Alliance Française of Mpls/St Paul is a renowned non-profit organization and language school that beautifully combines Francophone cultures and educational excellence.

For a number of years, AFMSP has been dedicated to providing on-site corporate programs to businesses throughout the Metro area. We have had the privilege of serving esteemed clients including Polaris, Target Corporation, General Mills Corporation, SPS Commerce, Minnesota Opera, Consulate General of Canada... and many other notable organizations.

New! French Business course

AFMSP is now offering French Business courses for Intermediate level French speakers who use French in their workplace.

In these classes, students will:

- Learn new business French language skills to add to your resumé
- Receive group and individual language instruction (30 class hours total)
- Participate in in-person, online, and asynchronous learning
- Network with other business professionals who use French at work
- BONUS - Gain a base knowledge of French for personal use & travel.

After completing the class consider taking the TEF exam to have formal proof of your French level. Class participants will get a discount on exam registration.

How to register for class

Class price: \$725

To register, visit our website at afmsp.org
call our office at 612 332 0436
or stop in during office hours!

**Materials and membership not included in class price.

Class details

Upper Intermediate (B1.2 level)

Study at the Upper Intermediate (B1.2) level for 30 total hours divided as follows:

- 18 hours of in-person group lessons, 2 hours per week for 9 weeks
- 6 hours of group online classes using our e-learning platform Apolearn and Zoom
- 3 hours of individual written corrections and feedback from the instructor on specific assignments
- 3 hours individual tutoring (in-person or online as schedules allow)

Group classes start Thursday, April 18 from 6 to 8 pm program runs through June 13. The group online classes will take place Mondays from 6 to 7 pm starting May 6.

What will we cover?

In addition to pertinent vocabulary and essential grammar points, here are some professional skills that will be covered in the class:

- Dealing with colleagues: how to ask for their help, how to help them out, giving advice
- Dealing with work issues: how to clarify a misunderstanding, looking for and suggesting solutions during a meeting
- Negotiation: asking for information and making a request
- Selling products and services
- Identifying client needs: how to welcome clients, analyze their needs, and reformulate those needs
- Offering a product or service: how to describe a product or service and promote their qualities
- Improving client satisfaction: how to maintain a good relationship with clients, and how to deal with clients complaints

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French levels (CECR)

Level A1

Introduction - Understand and use familiar everyday expressions and basic phrases. Learn introductions and how to ask simple questions. Can understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type.

Level A2

Basic use - Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her/their background, immediate environment and matters in areas of immediate need.

Level B1

Independent - Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise while travelling in an area where the language is spoken. Can produce simple connected text on topics, which are familiar, or of personal interest. Can describe experiences and events, dreams, hopes & ambitions and briefly give reasons and explanations for opinions and plans.

Level B2

Advanced - Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her/their field of specialisation. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.